App. F. IX-4

Previous References
G. F. 27-31, Als. 1-2.
" 15-32, " 1-2, 4, 6.
" 15-32, " 3, 5.
P. H. Dept. 47/35.
" " 136/36.
Letter References

1938.
(P+S.)

File No. 134 38
Serial Nos. 1

PRESERVED

57. A-B(1)

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. One

(13)

Part B for June, 39.

SUBJECT.

Free Supply of Books to Govt. Depts.

Al. (1) G. 12859-948 dt 21.6.39

To, The A cys. to Govt.
" Supdt. Gt. Central Bk. Depot,
" Comptroller,
" Heads of Depts.,

Directs that the Supdt, Central Bk. Depot, may submit a consolidated statement annually

WD 0805—GPB—22,500—18-8-37

Free Supply of Books to Govt Depts.

(1

General and Revenue Secretariat | G.F. File No. 276 of 193 8. | [App. F. III—2

Serial No. 1.

No. 4178 & 8.3.39 from the Supdt. Govt Printing requesting sanction to restrict the free supply of Books to Govt Depts to a money value of Rs. 60 a year to each Dept, so that the Book Depot may pay its way.

Subs with references.

2 The identical suggestion of the Supdt was considered in 1932 and was shelved over as unworkable. Please see notes & orders in G.F. 15.32.6.

K. etseq

3 The analogy that the Supdt seeks to draw with the Rly & Electric Depts is not perhaps altogether sound. Those depts are run on frankly Commercial lines the Book Depot cannot perhaps be regarded as one such in various respects.

4 However, Govt conceded that there was scope for waste. Vide the said Collection the suspicion confirmed by the figures given by the Supdt.

5 It was to arrest the possible waste that a return was prescribed. From the figures given, it is apparent that the prescription of returns has not proved a remedy. In the

G.

NOTE—Contn. Sheet.

WD 0544—GPB—30,000—2-9-38

Free Supply of Books to Govt Depts.

G.P. File No. 276 3267/31 of 1938. | General and Revenue Secretariat

allowable, it is for orders if the order proposed by Mr Ram Lal Nag in his note dt 10.11.32 may be adopted. As observed by Mr Hunter on this suggestion, there might result some correspondence, but at the same time, some sort of check could probably be realised

The P.W.D. Branch and other Branches also may perhaps be requested to offer their remarks. It seems best that the Secretariat are also consulted before any restriction of the type is inforced.

Subject to orders.

27/3 [~~A statement is to be forced to as applied to the P.W.D. Other Govt~~].

9. ~~There~~ The Govt. Book Depot is not ~~a~~ run on commercial lines with a profit & loss account, and the question of "making the depot pay its way as far as possible" does not, I think, arise. ~~There is no objection~~ It may not be possible to fix any arbitrary limits to the free supply indents to be sent by a Dept. ~~The~~ It is, however, necessary to ensure that there is no abuse of the privilege of free supply & that waste is avoided.

10. Are the returns prescribed in the G.O. dt 6.1.33 being received and reviewed

CPA 27/3

Serial No.

Refer Para 6

a) The Administrative Branches may be Consulted if the Returns are received & Issued if applied.

MR 30/3 — Please Consult G.M. Branch

G.M. Br) CPA 31/3

b) Subd. The report referred to is not received in the P & S section

4/4 4/4) M

Subd. No Report of the third Series is being received in the Med. Section

5/4 c) The ~~Reports~~ returns ~~were~~ said above for years 1935-36, 1936-37 & 1937-38 from the Dir of Public Health

for

6/4 6/4)

d) For perusal before returning to H Branch

14) 4/3 9. 15/4

e) The Returns does not seem to have been subjected to any Scrutiny.

f) But in Class T. Books supplied by the Health Depth., Mysore Civil Acct Code Vol II Copies have been duly taken. The

Ref PR ~~files~~ Reports
37-35 H.S
36-36 " T
63-37 (not available)
Please put up these files also before sending to H Br

Subd JOM 14/4

GH ~~Recd~~ Returns available please note

NOTE—Contn. Sheet.

WD 0544—GPB—30,000—2-9-83

Free Supply of Books to Govt Depts

3267

G.P. File No. 276 of 193 8. | General and Revenue Secretariat

Volume is entirely devoted to Treasury procedure with which no Dept, except perhaps Electrical has Concern. Though a Casual incidental, it lends Colour to the Press Supdt's remarks of waste, some Confirmed also in Mr. Shanmugam Rdt's letter 276.

15/4.

20) The G.O. of 1931 gives somewhat wide powers to Heads of Depts. "to order free supply from the Govt. Book Depot of Govt. publications valued not more than Rs 10" required for the use of the subordinate offices.

21) The Supdt. Govt. Book Depot, has urged more than once that the ~~compliance~~ unrestricted compliance with indents received from the several Heads of Depts. in pursuance of the above G.O. considerably affects ~~the affecting~~ the revenue position of the Depot and he wants some limitations to be fixed on the discretion of the Heads of Depts.

22) The question was considered in Jan-1933 & while Govt. did not consider it necessary to restrict the Scope of the G.O. of 1931, they thought it necessary "to prevent excessive use of the privilege" and accordingly ordered that a return should be submitted by the Heads of Depts to Govt. in the administrative Depts. concerned at the end of each year of the publications so obtained

Free supply of books to Govt Depts (3

General and Revenue Secretariat

File No. 276 3267/37 of 1938 L 6315/37 [App. F. III-12

Serial No.

23) These returns do not seem to be received regularly in all the Branches of the Secretariat and Scrutinised. It seems to be desirable to ensure a more effective control over these indents. For instance, Copies of the M.S.R, Codes etc. are supplied to all offices concerned soon after a new Edition is issued and further supplies of the reference books once supplied should be made again only after due scrutiny of the disposal of the previous Supply.

24) Perhaps it would be better if, instead of each dept. sending an annual return to Govt in the above Dept. concerned, a consolidated statement is sent annually by the Supdt. Govt Book Depot himself to Govt. (in G.H. Branch) and this statement is scrutinised with reference to previous supplies etc. The question appears to be one which may more appropriately be pursued in the above Branch (G.H.) and may perhaps be transferred to that Branch for any further action

A

NOTE—Contn. Sheet.

WD 0544—GPB—30,000—2-9-83

Transferred to the G.H. Br. for further action

25) A. I agree with this view. The above Branch (G.H.) may examine the points raised by us

27/4 GPR

28/4/83 GPR

free supply of books to Govt. Depts.

P&S File No. 5157. of 193 8

823. General and Revenue Secretariat 624.

27) If approved, the suggestion referred to in paras 24 and 25 supra will be adopted. A draft g.o. is put up accordingly

RR 11/5. MM

Leg 11/5

Dept Rly)

5661 11/5

OFFICE OF THE SECOND MEMBER OF COUNCIL. JUNE 1939 No. A.1934

MM 8.6.

Leg

P.C. 13.6

13/6

TYPING SECTION 1939

Due Leg 14/6.

To the secretaries to Govt.
The Supdt, Govt. Central Book Depot
The Comptroller
The Heads of Depts.

No. Fy 12859-748 Dt 21-6-39.

Directs that the Supdt, Govt. Central Book Depot may submit a consolidated statement annually

Recd 22/6

B. D. F. No. 24]

GOVERNMENT CENTRAL BOOK DEPOT, BANGALORE.

No. 1178

6th March 193 9

Encl.

FROM

THE SUPERINTENDENT,
GOVT. CENTRAL BOOK DEPOT,
BANGALORE.

To

The Secretary to Government of
His Highness the Maharaja of Mysore,
Development Deptt. Bangalore.

SIR,

Re. Free supply of books.

I have the honour to state that G.O.No.Fl.1073 -1132 dated the 11th August 1931 directs that all Heads of Departments be authorised to order free supplies from the Government Central Book Depot, of Government Publications priced or valued not more than Rs.10/- required for reference in subordinate offices under their control.

I beg to state in this connection that in this office letter No.233/84 dated the 15/19th July 1932 addressed to the Chief Secretary to Government it was proposed that the No. of indents for free supplies to be sent in any year, by a Department should not exceed 6 and that the total value of free supplies, to be made on the six indents should not exceed Rs.60/-.

Government in their order No.Fl.3633-92/G.F.15-32-6 dated the 7th January 1933, while holding that the restricted interpretation put by the Superintendent, Government Central Book Depot on the G.O.of 11th August 1931 viz. that it limits the value of free supplies to the limit of Rs.10/- at a time as not correct, however considered it necessary, to prevent the exeessive use of the privilege conferred by the Government Order of 1931, and have directed the submission of the returns to Government from the respective administrative Departments regarding the free supplies

obtained by them.

A statement showing the free supplies made since the Govt. order of 1933, from this Depot and the average cost of such supplies is submitted for kind perusal. It will be seen from the statement that the average cost of free supplies amounts to Rs.7,6 consisting of School books of the value of 4,908/- and Official publications of the value of Rs.~~2,304~~2731/-. The total cash sales fo the last 6 years amount to Rs.42,328/- and the average ~~cost~~ value of sales is Rs7064. It will be therefore seen that free supplies are in excess of cash Sales at the Depot and are nearly 15 per cent of the total issues of the Depot. I also beg to point out in this connection that quasi-Commercial Departments ~~officers~~ of Govt. like the Railways, the Electric Department and the Central Industrial Workshop do not mak any free supplies . All services rendered by them are being paid for.

As it is necessary to make the Depot pay its way as far as possible and to reduce free supplies to the minimum, I request tha Government may be kindly pleased to sanction the restrictions already proposed in this office letter dated the 19th July 1932 limiting the No. of free supply indents to 6 and their value to Rs.60/- per year in the case of each Department.

A copy of this office letter No.233/84 dated the 18/19th July 1932 referred to above is herewith submitted for ready reference.

Statement of Free supplies.

Year.	School Books. Rs. a. p.	Official Books Rs. a. p.	Total. Rs. a. p.
1932-33.	13,963 6 6	3,898 10 4	17.862 0 1
1933-34	3,534 10 3	2.216 9 7	5,751 3 1
1934-35	4,223 15 0	2,958 10 11	7.182 9 1
1935-36	3,805 8 3	3,378 4 3	7,183 12
1936-37	2,078 10 1	2,336 10 2	4,415 4
1937-38	1,843 9 5	1,597 11 5	3,441 4 1
Total	29,449 11 6	16,386 8 8	45,836 4
Average.	4,908 0 0	2,731 0 0	7,639 0

I have the honour to be,
Sir,
Your most obedient servant

7/3/39
Superintendent

BS

7/3/39

(9

Copy of letter No.233/84 dated the 15/19th July 1932 from the Superintendent, Government Central Book Depot, Bangalore to the Chief Secretary to the Government of His Highness the Maharaja of Mysore, Bangalore.

In submitting herewith a copy of the requisition from the Registrar, High Court of Mysore, Bangalore for a free supply of 8 sets of Revenue Manual (all the three volumes and the supplement consisting 4 books per set) required for reference and use of the High Court (as per G.O.No.Fl.1073-1132 G.F.27-31-2 dated 11th August 1931) I have the honour to state that the total value of the eight sets of the above books required to be supplied free of cost amounts to Rs.40/- at Rs.5-10-0 a set, that when this fact was brought to the notice of the Registrar and requested to obtain sanction of Government for the supply of books valued more than Rs.10/- provided in the Govt.order, he seems to think that the Government order referred to above contemplat-es the free supply of publications to the extent of any value. I thi the wording in the G.O.is quite clear. It contemplates the free supply of any publication whose price is not more than Rs.10/- or publications which are valued not more than Rs.10/-. I am sure Government did not contemplate the free supply of books to any extent in value. There is also a tendency on the part of departments to indent too frequently ~~and t~~ So that the total amount of publications supplied to a Department in a year runs to over three figures. For instance, in the year 1931-32, there were ~~20~~ 20 requisitions from the Department of Agricultur~~al~~ and the total value of publications supplied in compliance with these requisitions amounted to Rs.144-2-7. It seems to me therefore that it would be necessary to place a limit with No. of requisitions to be received and the total value of publications supplied in a year from a particular Department. The No. may be restricted to half a dozen and the value to Rs.60/-

If these are accepted, I beg the wording may be changed so as to put matters beyond doubt. May I suggest that the sentence be worded as follows:-

"Government are pleased to direct that all Heads of Departments be authorised to order at any one time free supply from the Government Central Book Depot of any single publication priced upto and including

Rs.10/- each or of several publications valued not more than Rs.10/ in the aggregate required for reference in subordinate offices und their control, provided the No. of requisitions received from any department in a year does not exceed 6 in number and the total valu the publications supplied on these 6 requisitions does not exceed Rs.60/-

I request the favour of early orders.

" C o p y "

Superintendent
D/Gov. Central Book Depot
Bangalore.
7/3/39

G. R. S. App. F VI—G 2]

(11

SUBJECT .....

.....

.....

No reply required.

Diary No. of letter replied to .....

General and Revenue Secretariat

( )

the *193* .

Section. P & S.

File No. 134-38

Serial No. 1.

Proceedings of the Government of His Highness the Maharaja of Mysore.

Date of issue 21/6/ 1939.

Signed by Mr. C. V. V. C

Read— G.O. No. Fl 1043-1132/ G.F. 27-31-2 dated 11-8-38 directing inter-alia that all the Heads of Depts. be authorised to order supply, free of cost, from the Govt. Central Book Depot, of Govt. Publications ~~Order thereon—No~~ priced or valued not more than Rs 10/-, required for reference in subordinate offices.

2. - G.O. No. Fl 3633-92 G.H. 15-32-6 dated 7-1-1933 directing that a return be submitted to Govt.

P.T.O.

May this be—

(i) printed ?

(ii) treated as a standing order ?

(iii) published in the Gazette, English Part ?

(iv) translated ?

(v) placed at the disposal of the press ?

(vi) published in the Gazette, Kannada Part ?

S. 15/6/39

to the respective administrative Deptts. at the end of each ~~year~~ official year, by the Heads of Deptts, of orders for the supply of books and publications issued by them under authority of the G.O. dated 11-8-1931 read above.

3. Letter No. 4178 dated 8-3-39 from the Supdt., Govt. Central Book Depot, Blore, proposing that the free supply of books and publications ordered in the G.O. dated 11-8-31 referred to above be restricted, limiting the number of free supply indents to six and their value to Rs 60/- per year in the case of each Deptt.

List of Enclosure

Copied by

Examined by

WD 0564—GPB—22,500—9-1-39

G. R. S. App. F. G. 3.

GENERAL AND REVENUE SECRETARIAT.

———— G

(*Continuation sheet draft form.*)

(13

order No. G/12857-948

In modification of the G.O. dated 7-1-33 read above, Govt. are pleased to direct that instead of each Deptt. sending an annual return to Govt. in the administrative Deptt. concerned, a consolidated statement be sent annually by the Supdt., Govt. Central Book Depot, to Govt. with his remarks, if any in the matter

By order, to Govt.

Dep. Deptt.

To the secretaries to Govt
The Supdt., Govt. central
book Depot.
The Comptroller
The Heads of Deptts.

WD 0282—GPB- 22,500—14-3-38

B2 11/5.

Proceedings of the Government of His Highness
the Maharaja of Mysore.

R E A D :-

Government Order No.Fl.1073-1132/G.F.27-31-8 dated 11th August 1931 directing inter-alia that all the Heads of Departments be authorised to order supply, free of cost, from the Government Central Book Depot, of Government publications priced or valued not more than Rs.10/-, required for reference in subordinate offices.

2. Government Order No.Fl.3633-92/G.F.15-32-6 dated 7th January 1933 directing that a return be submitted to Government in the respective administrative Departments at the end of each official year by the Heads of Departments, of orders for the supply of books and publications issued by them under authority of the Government Order dated 11th August 1931 read above.

3. Letter No.4178 dated 8th March 1939 from the Superintendent, Government Central Book Depot, Bangalore, proposing that the free supply of books and publications ordered in the Government Order dated 11th August 1931 referred to above be restricted, limiting the number of free supply indents to six and their value to Rs.60/- per year in the case of each Department.

O R D E R NO. G 12859-948 P.S.134-38-1

Dated, Bangalore, the ~~15th~~ 24th June 1939.

In modification of the Government Order dated 7th January 1933 read above, Government are pleased to direct that instead of each Department sending an annual return to Government ~~xx~~ in the administrative Department concerned, a consolidated statement be sent annually by the Superintendent, Government Central Book Depot, to Government with his remarks, if any, in the matter.

C. N. Srinivasa Char

For Secretary to Government,
Development Department.

To

The Secretaries to Government.
The Superintendent, Government Central Book Depot.
The Comptroller to Government.
The Heads of Departments.

HK.10.